

錦田公立蒙養學校通函 No : 004E/2021

攜帶手提電話或具通訊功能智能手錶回校申請事宜

敬啟者：

鑑於攜帶手提電話或具通訊功能的智能手錶回校，不但影響正常學習，也可能增加遺失機會。為此，本校就學生攜帶手提電話或具通訊功能智能手錶回校一事有以下規定，懇請貴家長督促貴子弟遵守：

1. 如家長有要事擬與學生聯絡，可致電校務處代為協助；
2. 如學生有要事擬致電家長，可到校務處或在職員陪同下到學校大堂借用電話；
3. 倘若特殊理由需要貴子弟攜帶手提電話或具通訊功能智能手錶回校，則填須寫申請表，獲得校方批准後，學生才可攜帶。惟進入校園後，學生必須關掉有關物品，並交校方代為保存。
4. 未經申請及批准而攜帶有關物品回校，校方將予以處分。
5. 存放於學校的手提電話或具通訊功能的智能手錶，若有損壞或遺失，學校概不會負責賠償。

懇請督促貴子弟遵守上述規定。若要申請攜帶手提電話或具通訊功能智能手錶回校，可向班主任索取申請表，並於9月8日(星期三)或之前交回班主任以憑辦理。如有疑問，請致電2476 2414向何詠深副校長查詢。

此致  
貴家長



校長曾卓龍謹啟

二零二一年九月一日

(此通告不設回條部分)

**Application for bringing mobile phone or smart watch with communication function to school**

Dear Parents/ Guardians,

Bringing mobile phones or smart watch with communication function to school may cause disturbance in lessons or the loss of the relevant items. Thus, our school earnestly requests parents to

supervise your children to comply with the following regulations:

1. If parents need to contact students for emergency, please call the school office for assistance.
2. If students need to contact parents for emergency, please use phones at the school office or lobby accompanied by teachers.
3. If parents have special reasons for your children to bring mobile phones or smart watch with communication function to school, please complete the application form and submit to class teachers. After approval, students can bring mobile phones or smart watch with communication function to school but the relevant items must be turned off and be kept by the school until the end of the school day.
4. The students who bring the relevant items to school without approval will receive punishment.
5. The school is not liable for any damage or loss of student's mobile phones or smart watch kept in school.

Please strictly follow the above regulations. For application for bringing mobile phones or smart watch with communication function to school, please complete the application form below and return it. Please hand in the reply slip to the class teacher on or before 8<sup>th</sup> September, 2021 (Wednesday). If you have any questions, please do not hesitate to contact Ms. Ho Wing Sum at 2476 2414.

Thank you for your kind attention.

Yours sincerely,



Mr Tsang Cheuk Lung  
Principal

(This E-notice does not have a reply slip part)