

有關「因疫情停課下各級網上學習」安排

敬啟者：

鑑於近日本港新型冠狀病毒疫情仍然持續，按教育局指引現時學校仍需維持半天上課。教育局局長已表示大家需作好心理準備，疫情期間，教育局隨時會宣布停課及復課，而混合「面授課堂」及「網上課堂」形式，亦將成為新常態。考慮到當教育局宣布停課時，學生及家長可以更快掌握停課期間，貴子女在家進行網上學習的安排，現把詳情臚列如下，敬希各位家長垂注：

<p>在家進行 網上課堂 安排</p>	<ul style="list-style-type: none"> ● <u>各班網上教室的 Zoom 登入號碼及密碼，已張貼於學生手冊第 67 頁，家長可自行查閱。如學生沒有按時出席，班主任或科任老師將即日聯絡家長以了解及跟進情況。</u> ● 校方已陸續協助有經濟困難家庭申領關愛基金購買電腦器材，如個別家庭暫時因缺乏電腦器材出現網上學習的困難，請聯絡班主任，校方將盡力提供協助。如有查詢，請致電 2476 2414 聯絡黃霏嵐老師。 ● <u>如教育局因疫情宣布停課，即依網上學習時間表(已張貼於《學生手冊》第 59 頁)上課。</u> <p>備註：</p> <ol style="list-style-type: none"> 1. 班主任課、中文、英文、數學、常識及導修為網上實時 Zoom 模式教學。 2. #為網上實時 Zoom 或錄影片段教學，並由老師負責主持。 3. 下午 2:00-2:30 為「網上實時功課及情緒支援 Zoom(導)」，如同學遇上功課上的困難或希望跟老師溝通交流，同學和家長可按需要自由參與。 4. 以上課堂將按校曆表於上課日進行(星期六、日、學校假期及公眾假期除外) 5. 各班功課將於每天下午 1:00 前上載至校網的「每日家課」內。 6. 小一及小二課堂將會錄影，並上載於內聯網供學生重溫。 <ul style="list-style-type: none"> ● <u>《Zoom 操作短片》的超連結已上載至校網的「每日家課」，請小一至小六同學自行學習如何安裝 Zoom 及運用其內置功能(請家長協助，如有困難，請致電 2476 2414 聯絡本校鄧鳳妙老師)。</u>
<p>面授課堂</p>	<ul style="list-style-type: none"> ● 按教育局指引現時學校仍維持半天上課，需待教育局宣佈才可回復全日上課。各班《全日上課時間表》已張貼於《學生手冊》底頁，家長可自行查閱。
<p>課外活動 安排</p>	<ul style="list-style-type: none"> ● 學校已陸續透過《學生手冊》通知家長有關貴子女獲編配的課外活動及培訓組別。惟現時衛生防護中心尚未撤銷社交距離措施，以及教育局尚未有明確宣布可恢復有關群組活動，故本校仍需按教育局的宣布及疫情發展，逐步通知相關安排。
<p>考試安排</p>	<ul style="list-style-type: none"> ● <u>因應疫情持續，學生未能回校上課，小一至小五第一次考試將改以進展性評估替代，只進行中、英、數、常四科評估，不錄入成績表，小六呈分試除外。</u>
<p>回校安排</p>	<ul style="list-style-type: none"> ● 請密切留意教育局按疫情發展狀況作出的安排及宣布。 ● 請家長為子女預備足夠的口罩、酒精搓手液等物品回校。<u>全體師生回校仍須佩</u>

	<p><u>戴口罩及量度體溫</u>以做足防禦，保障自己及他人的健康。</p> <ul style="list-style-type: none"> ● 復課後首天(如全日上課)，午膳供應商將如常提供午餐供應。 ● 請家長自行聯絡褓姆車公司覃太:電話-9468 3946，以了解相關安排。 ● 由於新型肺炎疫情全球肆虐，學生停課及復課的情況隨時發生，故儘管學校已安排網上教學及相關支援，仍需按教育局的宣佈及疫情發展，逐步應對學生學習及學生事務的相關安排。
其他	<p>欲知更多有關新型冠狀病毒病的資訊，請瀏覽衛生防護中心網頁： http://www.chp.gov.hk</p>

為確保學生之健康衛生，本校特別加強校園的消毒與清潔，祈各位家長亦能與本校合作，共同遏止傳染病之散播。如有任何查詢，請致電 2476 2414 與何詠深副校長聯絡。

此致

貴家長



劉強校長謹啟

二零二零年十月十九日

註: 請於 10 月 21 日(星期三)或以前將回條交予班主任。



(通函 No : 032/2020)

敬覆者:

本人已知悉有關「面授課堂及網上課堂安排」事宜，並會督促敝子女於疫情停課期間，按時進行網上課堂。

此覆

錦田公立蒙養學校校長

學生姓名：_____ ()班級：_____

家長/監護人姓名：_____

家長/監護人簽署：_____

日期： 2020 年 10 月 _____ 日

註: 請於 10 月 21 日(星期三)或以前將回條交予班主任。

Arrangements for 'online learning at all levels during the suspension of face-to-face classes due to the epidemic'

Dear Parents/Guardians,

In view of the ongoing COVID-19 in Hong Kong, according to the guidelines of the Education Bureau, schools still need to maintain half day classes. The Secretary of Education has stated that everyone needs to be mentally prepared. During the epidemic, the Education Bureau will announce the suspension and resumption of classes at any time. The mixed "face-to-face classes" and "online learning" will also become the new normal of learning. Taking into account that when the Education Bureau announces the suspension of face-to-face classes, students and parents can more quickly grasp the arrangements for your children to conduct online learning at home during the suspension period. Details are listed as follows:

<p>Arrangement of 'online learning' at home</p>	<ul style="list-style-type: none"> ● <u>The Zoom login ID and password of the online classrooms of each class have been stuck on page 67 of the student handbook. If the student does not attend classes on time, the class teacher or subject teacher will contact the parents on the same day to understand and do follow up.</u> ● Our school has successively assisted families in financial difficulties to apply for the 'Community Care Fund Assistance Programme' to purchase computer devices. If individual families have difficulties in online learning due to the lack of computer devices, please contact the class teacher, and we will try to provide assistance. For any enquiries, please contact Ms Wong Fei Lam at 2476 2414. ● <u>If the Education Bureau announces the suspension of classes due to the epidemic, students will follow the 'online learning timetable' (It has been stuck on page 59 of student handbook.)</u> <p>Remarks:</p> <ol style="list-style-type: none"> 1. Class teacher lessons, Chinese, English, Mathematics, General Studies and tutorial lessons are taught in the online real-time Zoom mode. 2. # is the online real-time Zoom lesson or video teaching. It is hosted by the teacher. 3. Students are free to participate in the "Online Homework Support (Tutorial) and Emotional Support" from 2:00 pm - 2:30 pm in the afternoon. 4. The above classes will be conducted on the school day according to the school calendar (except Saturdays, Sundays, school holidays and public holidays). 5. Homework of each class will be uploaded to the 'Daily Homework' of the school website before 1:00 pm. 6. P.1 and P.2 lessons will be recorded and uploaded to the intranet for students to review. <ul style="list-style-type: none"> ● The hyperlink of "Zoom Operation Video" has also been uploaded to the "Daily Homework" of the school website. Please learn how to install Zoom and use its built-in functions (For any enquiries, please contact Ms Tang Fung Miu at 2476 2414).
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'Face-to-face classes'	<ul style="list-style-type: none"> ● According to the guidelines of the Education Bureau, the school still maintains half-day classes, and the full-day classes can only be resumed after the announcement of Education Bureau. The "Full-day Class Timetable" for each class has been stuck on the last page of the "Student Handbook" for parents to check.
Extra-curricular activities arrangements	<ul style="list-style-type: none"> ● Our school has successively notified parents of the extra-curricular activities and training groups assigned to your child through the "Student Handbook". However, the Center for Health Protection has not revoked the social distancing measures, and the Education Bureau has not yet clearly announced that the relevant group activities can be resumed. Therefore, we still need to gradually notify the relevant arrangements according to the announcement of the Education Bureau and the development of the epidemic.
Exam arrangements	<p>In response to the continuing epidemic, students have not been able to return to school, and <u>the first examination from P.1 to P.5 will be replaced by Formative Assessment. Only the four subjects of Chinese, English, Mathematics, and General Studies will be assessed. The marks will not be included in student's reports. (Except P.6 examination for the purpose of SSPA)</u></p>
Arrangements of returning to school	<ul style="list-style-type: none"> ● Please pay close attention to the arrangements and announcements made by the Education Bureau in accordance with the development of the epidemic. ● Parents are requested to prepare enough face masks and alcohol hand rubs for your children. After the class resumption, <u>all teachers and students are required to wear face masks and take body temperature</u> to defend themselves and protect the health of themselves and others. ● On the first day after the class resumption (if it is a whole day school), lunch suppliers will provide lunch as usual. ● For the school bus service, parents are requested to contact Mrs. Chum (The school bus nanny) (Tel no.: 9468 3946) for related arrangements. ● Due to the global outbreak of pneumonia, the class resumption and suspension may occur at any time. Although our school has arranged online teaching and related support, it still needs to gradually respond to student learning and related arrangements in accordance with the announcement of the Education Bureau and the development of the epidemic.
Others	<p>For the latest information on influenza or Pneumonia, please visit the website of the CHP (http://www.chp.gov.hk).</p>

In order to safeguard the health of our students, we will enhance the disinfection and cleaning of our school. We sincerely request all parents to cooperate with us to curb the spread of infectious diseases. If you have any enquiries, please do not hesitate to contact Ms. Ho Wing Sum at 2476 2414.

Yours sincerely,

Mr. Lau Keung
Principal

Remark: Please hand in the reply slip to your class teacher on or before 21st October, 2020 (Wednesday).



Dear Principal,

I have read and understand the details of 'Arrangements for 'online learning at all levels during the suspension of face-to-face classes due to the epidemic'. We will also urge our children to conduct online classes on time during the suspension of face-to-face classes during the epidemic period.

Student's name: _____ Class : _____
Parent's / Guardian's name : _____
Parent's / Guardian's signature : _____
Date: 2020 (Y) 10 (M) _____ (D)

Remark:

Please hand in the reply slip to your class teacher on or before 21st October, 2020 (Wednesday).